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Criminal Case Intake Form

All information you provide is kept strictly confidential.

How were you referred to our office?

Doctor: _____ Attorney: _____ Client: _____
Internet: _____ Other: _____ Yellow Page Ad: _____

Your Personal Information:

First, Middle, Last Name: _____

Any other names used: _____

Street Address: _____

Telephone: Cell: _____ Home: _____ Work: _____ Other: _____

DOB: _____ Sex: _____ Age: _____ SSN: _____

D/L #: _____ Did you finish high school? _____ Any college? _____

If you are married, what is your spouse's name? _____

Mailing Address where you want private confidential mail sent:

Email Address: _____

If you wish to be contacted by email, place your initials here: _____

(I am granting permission for the law firm to forward confidential information to me regarding my case via Email.)

Do you want us to discuss your case with anyone else? (Wife, Parent, Child, Other)

If so, who do you authorize us to talk to? (Please list name and contact information below):

Your Prior Arrests:

Have you ever been arrested before? _____. If so, provide the following information:

Date	Place	Charge	Disposition	Your Attorney
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Information on the case you are here about today:

Were you arrested? _____ If so, provide the following information:

Date of arrest: _____ Time of arrest: _____ Place of arrest: _____

Arresting agency: _____ Arresting officer: _____

Charges:

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Was anyone else arrested with you? If so, who?

- 1. _____
- 2. _____
- 3. _____
- 4. _____

Was there a search of your person or property? _____ If so, did you consent? _____

Who is your bondsman? _____

Briefly describe what you are accused of doing, but do not give an explanation or your side of the story yet. This will be discussed at your appointment. For now, only state what the police are accusing you of doing. _____

List every person that says they witnessed anything or says that they know anything having to do with your arrest. List everyone you know about, even if you do not believe what they are saying is true. In other words list all witnesses for you **and** against you. Provide a name for each person and a brief statement of what you know about them.

Is there anything not asked above that you think is important to your case?

Bring all paperwork from your arrest with you to your appointment!!!